



## Bylaws of Croatan Lodge



### Article I. Name and Affiliation of Lodge

- A. The name of this Lodge of the Order of the Arrow shall be “Croatan #117, W. W. W.”
- B. The Lodge shall be affiliated with the East Carolina Council, BSA, and shall be under the administrative authority of the Scout Executive.
- C. The Totem shall be the Standing Deer.
- D. This Lodge shall be divided into Chapters. Each Chapter shall come under the supervision of the related District Camping and Activities Committee(s) and the District Scout Executive.
- E. Each member shall be allowed to purchase only one (1) official Lodge neckerchief.
- F. Each member shall receive one (1) Lodge Flap Patch (Service Flap) upon induction into Brotherhood, only if they attend the Lodge meeting on Sunday or they give a legitimate excuse to the Lodge Chief or Vice Chief of Inductions beforehand.
  1. Upon completion of seven hours of approved service (including the Brotherhood hike), additional "Service Flaps" may be purchased for a price set by the Executive Committee. Prior to obtaining Brotherhood, an Ordeal member can "bank" service hours on a service hour card provided to each individual upon induction into the Lodge.
  2. This service must be approved by the Chapter Chief or Adviser and cosigned by the Lodge Chief, Lodge Adviser, or Lodge Staff Adviser.
  3. A second flap, different from the Service Flap; can be purchased from the Lodge at any time the Executive Committee so decides. The flap will be known as the Trading Flap. This flap is not to be worn on the uniform.

### Article II. Elections to Membership

- A. The requirements for membership in this Lodge are as required in the Order of the Arrow Handbook.
- B. Procedure for the Ordeal shall be stated in the Order of the Arrow Handbook.
- C. All unit elections must clear through the Unit Elections Committee.

- D. Adult Scouters may (with the approval of the Lodge and Staff Adviser) be invited by the Lodge Executive Committee to be candidates for membership.
- E. All candidates shall have one year following election in which to take the Ordeal of the Order. If he or she fails to do so, his or her name is dropped and he or she is no longer a candidate.
- F. Each eligible unit in the East Carolina Council is entitled to one Order the Arrow Election per year.

### **Article III. Officers**

- A. The Officers of the Lodge shall be the Lodge Chief, Lodge Vice Chiefs, Lodge Secretary and Lodge Treasurer. These elected officers must be under twenty-one (21) years of age during their entire term of office.
- B. The Officers of each Chapter shall be the Chapter Chief, Chapter Vice Chiefs, Chapter Secretary, and Chapter Treasurer. These elected officers must be under twenty-one (21) years of age during their entire term of office.
- C. Lodge officers shall be elected at the Fall Fellowship of the Lodge. The deadline for nominations to run for a Lodge office shall be Friday night of the Fall Fellowship. Only those who meet the deadline will be eligible candidates who have met the Friday night nomination deadline and do not win the. Those who are not elected to their original office sought may be nominated for another office from the floor. The term of all Lodge Officers shall be from January 1st to December 31st, and they shall be installed at the annual Lodge Banquet. Chapter Officer Elections shall be held in the fall, and Chapter Chiefs are to be trained and installed at the Fall Fellowship. They will assume office at that time.
- D. The Executive Committee shall be composed of the elected Lodge Officers, the immediate past Lodge Chief, the Lodge Operating Committee Chairmen, and the Lodge Adviser, a member of the Council Camping Committee, the Scout Executive, the Staff Adviser(s), and the Chapter Chiefs and Advisers.
- E. The Scout Executive shall appoint the Lodge Adviser and Chapter Advisers.
- F. The Lodge Chief shall appoint such operating Lodge committees as may be required, subject to the approval of the Lodge Executive Committee. All Chairmen shall be under twenty-one (21) years of age.
- G. The Chapter Chief shall appoint operating chapter committees as necessary. All Chairmen shall be under twenty-one (21) years of age.

### **Article IV. Finance**

- A. There shall be an induction fee payable at the time of induction. The fee shall cover the cost of the following:

1. Universal Arrow Pin
  2. Order of the Arrow Sash
  3. Membership Card
  4. Order of the Arrow Handbook
- B. Dues of the Lodge shall be collected annually by the Lodge Treasurer in an amount set by the Lodge Executive Committee. Dues must be paid by December 31st. There will be a penalty of two dollars added to the initial ten dollars for late dues (twelve dollars).
- C. Inactive members may be restored to active status by paying the late fee of ten dollars.
- D. All Order of the Arrow funds shall be handled through the East Carolina Council Office and shall go through all normal accounting procedures.

**Article V. Schedule Lodge Meetings**

- A. The Lodge shall hold at least three (3) Ordeals each calendar year.
- B. The Lodge shall hold at least one (1) Fellowship each calendar year.
- C. The Executive Committee of the Lodge shall hold at least four (4) meetings during the year.
- D. Special meetings of the Lodge Executive Committee may be called by the Lodge Chief with the approval of the Scout Executive.
- E. Members of the Order twenty-one (21) years of age or over shall have no vote in any decision of the Lodge.

**Article VI. Brotherhood Membership**

- A. Completion of the Brotherhood honor shall be in accordance with the Order of the Arrow Handbook.

**Article VII. Vigil Honor**

- A. Attainment of the Vigil Honor shall be in accordance with the Order of the Arrow Handbook.

**Article VIII. Amendments to the Rules**

- A. These rules shall be subject to amendment at any Lodge meeting provided such amendment has been submitted in writing to the Executive Committee at least one month prior to such meeting, and the notice has been sent to all active members at least ten (10) days prior to such meeting. A two-thirds vote of the members present under twenty-one (21) years of age shall be required.